

The regular monthly meeting of the Clear Lake Public Library Board of Trustees was held at the library on November 10, 2009. The meeting was called to order by Jana Severtson, President. The following board members were in attendance: Ann Bagby, Betsy Cherry, Diane Glynn, Jana Severtson, Mike Mahaffey and Dave Suntken. Library Director Jean Casey was also in attendance.

A motion was made by Cherry and seconded by Mahaffey to approve the minutes for the October meeting. Motion carried unanimously.

A motion was made by Suntken and seconded by Mahaffey to approve all expense items for the period October – November. Motion carried unanimously.

Librarian's Report

1. Casey reported that circulation was up for the month of November. There was an increase of 300 items in youth circulation due in part to the library's outreach program for Clear Lake elementary schools.

Old Business

1. Casey presented the following schedule for holiday hours:
Close 1p.m. December 24, closed December 25 & 26
Close 1 p.m. December 31, closed January 1
On a motion by Glynn, seconded by Cherry, the holiday schedule was unanimously approved.
2. Casey reported on the Beacon automation project. Iowa Falls is the other Library Corporation (TLC) current client involved in the project. Iowa Falls public library has already undergone the upgrade to the new version. Liz DenHartog and Martha Boyes visited the Iowa Falls library on November 4 to preview the conversion. The library will be closed on November 20 for staff training. There will be a webinar on the update and online training available at the TLC website. Our library will go live with the new version on December 4.
3. Casey reported that the 10% cut to Enrich Iowa, the state program that provides direct financial aid to local public libraries, has been restored by Governor Culver. The Governor took this action in part due to recognition of the assistance that public libraries provide to individuals who are job hunting or who are otherwise impacted by the current economic recession. The 10% cut to the State Library budget is still in effect.
4. The board again reviewed the proposed 2010-11 budget that was presented at the October meeting. It was moved by Glynn and seconded by Cherry to approve the budget as presented. Motion carried unanimously. It was moved by Mahaffey and seconded by Suntken to approve the budget amendment as presented. Motion carried unanimously.
5. Mahaffey proposed that an open house be held in observance of Casey's 25 years as library director. This will be held from 4:30 – 6:00 p.m. on Thursday, December 10. The library board will work with the Friends board to plan this event.

New Business

1. Casey presented a proposal from Otis Elevator Company to provide labor and material to modernize the library's existing hydraulic elevator with a microprocessor-based control system for \$52,600. The current hydraulics and elevator car would not be replaced. Otis representatives have recommended this in case parts and service for the elevator would become more difficult to obtain as the elevator ages. The elevator was installed when the library building was expanded in 1980. The board decided not to take action on the proposal at this time but to review it again during the 2011-12 budget cycle.

There being no further business, it was moved by Cherry and seconded by Mahaffey to adjourn the meeting at 5:45 p.m. Motion carried unanimously.

Ann Bagby, Secretary

Library Bills October/November 2009

Alliant Energy	1,307.19
Baker & Taylor	4,044.07
City of Clear Lake	20.79
CL Telephone	173.47
Davidson Titles	194.19
Econofoods	70.90
Fareway	47.36
Fiala Office	25.00
Findaway Worlds	26.94
Iowa Gardening	14.95
Jacobson Electric	67.50
Michelle Jordan	5.00
Kapco	667.11
Kramer Hardware	399.99
Larson Mercantile	16.23
Learning Opportunities	28.45
Marshall & Swift	59.96
Midwest Tape	331.32
Office Elements	903.43
Petty Cash	263.59
Staples	41.89
Target	176.82
TQ Technologies	222.75
WT Cox Subscriptions	1,140.37
Subtotal	10,323.41

Salaries	15,352.35
TOTAL	25,675.76