

The regular monthly meeting of the Clear Lake Public Library Board of Trustees was held at the library on September 8, 2009 at 5:15 p.m. The meeting was called to order by Jana Severtson, president. The following board members were in attendance: Jana Severtson, Mary Alexander, Betsy Cherry, Diane Glynn and Mike Mahaffey. Library Director Jean Casey was also in attendance.

On a motion by Mahaffey, seconded by Cherry, the minutes for the August meeting were approved unanimously.

A motion was made by Mahaffey, seconded by Cherry, to approve all expense items for the period August-September 2009. Motion carried unanimously.

Librarian's Report

1. Circulation for the month of August was up 800 items over the same month last year.
2. The Gates Foundation Hardware Grant of \$1,300 for the purchase of new computers has been received. The Friends of the Library provided the \$1,300 match for this grant. Three computers were purchased – two public Internet stations and one for administrative use. All public Internet computers have been purchased within the last two years.
3. The MANGO Languages online learning program will be available through the library's website by the end of September. Users may access this free resource with their library card number. Funding for this project has been provided by the Friends of the Library and the Clear Lake Public Library Foundation.
4. The Cerro Gordo County Library Association annual meeting will be at 7:00 p.m. on Tuesday, October 6. All board members are invited to attend.

Old Business

1. The Long Range Plan for 2009-2011 was reviewed. New additions to the plan include participation in the BEACON regional shared automation project and a space needs assessment for the building. On a motion by Cherry, seconded by Mahaffey, the long range plan was unanimously approved.
2. The board toured the library building. Areas of concern due to space limitations include the history room, young adult and audio-visual areas. It was also noted that a tuck pointing project is currently underway.

New Business

1. Casey presented the Annual Report for FY2009. Registered library card holders increased by 5% to 9,552. Circulation increased by .2% to 141,159. Circulation of adult books increased but there was a decrease in the circulation of children's titles. Internet use increased by 9%, and library program attendance decreased by 4%.

There being no further business, it was moved by Mahaffey, seconded by Alexander, to adjourn at 6 p.m. Next meeting will be Tuesday, October 13, at 5:15 p.m.

Diane Glynn, Secretary Pro-Tem

Library Bills

Alliant	1,791.77
Baker & Taylor	3,725.32
Bonded Plumbing and Heating	593.00
City of Clear Lake	113.97
CL Telephone	173.92
DEMCO	670.56
H. Duesenberg	56.52
Econofoods	57.41
Fareway	47.50
Fiala Office Products	25.00
Gareth Stevens	162.00
Duane Hahn	10.00
Hobby Lobby	21.53
Info USA	550.00
Iowa Outdoors	12.00
Jacobson Electric	689.64
Kramer Hardware	32.45
Lake Plumbing	51.90
Larson Mercantile	49.50
Learning Opportunities	459.32
Marshall & Swift	62.39
Midwest Tape	381.88
Ode Design	46.00
Petty Cash	284.21
Office Elements	63.48
Opportunity Village	180.00
Scholastic Library	240.50
Target	46.79
TQ Technologies	1,637.50
Subtotal	7,460.71
Salaries	15,174.75
TOTAL	22,635.46