

The regular monthly meeting of the Clear Lake Public Library Board of Trustees was held at the library on January 12, 2010 at 5:15 p.m. The meeting was called to order by Jana Severtson, President. The following board members were in attendance: Mary Alexander, Ann Bagby, Betsy Cherry, Mike Mahaffey, Jana Severtson, and Dave Suntken. Library Director Jean Casey was also in attendance.

A motion was made by Mahaffey and seconded by Suntken to approve the minutes of the board meeting for December. Motion carried unanimously.

A motion was made by Mahaffey and seconded by Cherry to approve all expense items for the period December – January. Motion carried unanimously.

Librarian's Report.

1. Circulation for the month of December was stable compared to the same month in the previous year. There were several days in the month with early closings due to severe weather.
2. Casey shared the Friends of the Library newsletter which listed many library activities for January and February. Casey invited all board members to attend the "Cabin Fever Reliever" story time for adults on January 25, and encouraged them to participate by sharing a story or item at that event.

Old Business

1. Casey provided an update on the Beacon regional automation project. The Clear Lake Public Library's upgrade to the TLC's Library solution Version 4.2 is now scheduled for May 15. Our library will be merging our catalog records with other Beacon school and public libraries in the area in September
2. Casey reported that she had met with City Administrator Scott Flory and City Finance Officer Linda Nelson to review the proposed library budget for 2010-2011. The total proposed budget increase is approximately three percent. The library's budget hearing with the Mayor and City Council is scheduled for Thursday, January 16, at 6:15 p.m. at City Hall. Library board members were encouraged to attend.
3. Board members were reminded to return their administrator evaluations to Jana Severtson as soon as possible.

New Business

1. Casey reported on a change in the interpretation of the Internet policy. Previously, the staff had restricted Internet game use due to the library's emphasis on Internet access for educational and information seeking purposes. The staff is now allowing patrons to access games.

There being no further business, it was moved by Alexander and seconded by Suntken to adjourn at 5:35 p.m. Motion carried unanimously.
Ann Bagby, Secretary

CLEAR LAKE PUBLIC LIBRARY BILL SUMMARY Dec./Jan. 2010

Alliant Energy	1,534.74
City of Clear Lake	21.64
CL Telephone	174.09
Am. Library Association	44.00
Baker & Taylor	2,947.47
Demco	548.48
Fareway	20.83
Fiala Office	25.00
Highsmith	44.36
Kramer Hardware	23.99
Learning Opportunities	31.45
Marshall & Swift	55.91
Mirror Reporter	51.00
Office Elements	185.08
Petty Cash	186.97
Quality Pest Control	32.10
State Historical Society	13.75
Target	243.08
TQ Technologies	517.00
Deb Tudor	3.87
Subtotal	7,277.84
Salaries	14,657.47
TOTAL	21,935.31