

**Clear Lake Parks and Recreation
Regular Board Meeting
CLP&R Office Building
November 23, 2009**

Chairperson Stuart Trembath called the meeting to order.

Members Present: Trembath, Korenberg, Berding, Merfeld

Others Present: Keefe, Miller

Consent Agenda:

A motion was made by Berding, second by Korenberg, to accept the consent agenda as presented. All members voting aye.

Financial Report:

Keefe described the writing on the expenditures page, of the \$3182 dollars spent under land and building improvements, \$453.50 was spent on the water hookup at the new memorial by the Yacht Club for Gene Madson. The \$3572 spent under Recreational Property was a one-time tax for the purchase of the recreational area. Expenditures were further reviewed; Keefe cited that the other expenditures are proceeding as planned and within budget.

Unfinished Business:

A. Program Report, Aquatic Center, Monthly Planning Calendar

Keefe informed the board that Mark Brandt, who has managed the ice-skating rink at Marian Park, would not be able to do so this season. He is working too many hours at his other job, and does not feel that he could adequately manage the rink this season. He is being asked to train Sue and Randy on daily operations and maintenance so they can operate the rink until another manager can be found. She asked the board to think of individuals who they think would be good managers of the skating rink as possible replacements.

The indoor soccer program begins Feb. 6th; representatives from the Surf contacted the Middle School in hopes of using the gym facilities on that weekend. Dan Long (Middle School Principal) would like to allow the Surf to use the gym on this weekend. A solution that works for both parties is being researched.

Miller supplied a Program Report, outlining programs that have taken place in the past few months. The outline included enrollment numbers for 2009 as well as 2008, allowing for comparison. Programs that were cancelled due to low enrollment were also included for review.

Keefe mentioned that the program supervisors for the winter programs and open gym have been hired and their paperwork completed.

Keefe asked the board for their input regarding the purchase of a character slide for the aquatic center. The slide would be a play option for the kids who are too small to use the slides currently in place. There is \$7000.00 budgeted for the slide. Two bids for similar slides will be reviewed; the company with the lowest bid will be contacted to purchase the slide. An outdoor storage shed is also being budgeted for next year at a cost of \$3000. It will be located S. of the main pump/heater control room. In addition, \$6000 is budgeted for replacement of lunge chairs.

The monthly program calendar has not changed from the last board meeting.

B. Public Dock Update

The dock committee will meet in December or January to discuss the upcoming boating season and review information and ideas. The individuals who were removed from the dock list last season have been contacted, but have not yet been heard from.

C. Plan for Recreational Area

Keefe asked the board for input regarding when to ask for funding, and in what capacity, for the recreational area. It was agreed that a survey of the area should be done first, FY 2010-2011. Site preparation, including landscaping and utilities, should be budgeted for, in the 2011-2012 FY. Next shelters, parking and restroom facilities (FY 2012-13) should be considered, then starting on the trails system and park amenities. 2013-2014 would add the dog park, and expand the trails system. The board suggested that Keefe and Miller should research the availability of REAP grants for projects such as the Recreation Area improvements.

D. City Park Ordinances- update

The annual event organizers have been sent the updated information regarding reserving City Park. Parks and Recreation is scheduled to be heard at the council meeting on December 7th regarding the new proposed park ordinances.

New Business

A. City Beautification Project Bids

Bid requests were sent out to Country Landscapes and Natural Plus regarding improvements to the SE corner entrance to City Park. The board reviewed the proposed improvements and discussed pros/cons of each idea. Berding suggested that the Country Landscape proposal would obstruct vehicle traffic and spark controversy in that regard. Trembath and Berding questioned whether a wider sidewalk could be added to the proposal, through the area that would have brick pavers, to avoid damaging this area. Berding mentioned that our goal should be to beautify the area with the idea that it is heavily used during festivals and the 4th of July celebration, and such, the design should address both issues. The board also suggested that regardless of the finalized plan, the chamber should be informed of what is being done to avoid controversy.

B. FY Budget

Keefe described amendments she is proposing for the fiscal year 2010 budget and why requested amounts increased in certain areas. Travel and Conference increased because she wants the department and fitness instructors to attend workshops. Under miscellaneous contracts, the increase in funding would cover costs associated with dock installation, the ice-skating rink, and the flower baskets. Other increases simply offset increased costs of operation.

Keefe then reviewed the proposed capital requests for the next five budget years. She asked the board for input regarding when to ask for funding, and in what capacity, for the recreational area. It was agreed that a survey of the area should be done first, FY 2010-2011. Site preparation, including landscaping and utilities, should be budgeted for, in the 2011-2012 FY. Next shelters, parking and restroom facilities (FY 2012-13) should be considered, then the trails system and park amenities.

Tourist Park improvements, including expansion of the parking lot, will be researched using V & K as the engineering firm. Joe Weigel, of Public Works, has been consulted to see if the funding for the project can be shared between the departments. Removal of a few trees may be necessary for the parking lot expansion. Initially, the parking lot will be graveled to save money. Budgeting for this projected is proposed for 2010-11 FY.

Tennis court re-surfacing money will be budgeted for FY 2010-11, as well as money for new carpet in the Lakeview Community Room. It was suggested by Trembath to look into how many years the flat roof membrane on the Lakeview Room roof is expected to last. He feels it would be wise to be proactive in that regard, research when it should be replaced, and budget accordingly citing that the roof is already 13 yrs old. The red truck is to be replaced in 2011-12 FY, at a cost of approx. \$24,000. The Lakeview Room restrooms need to be re-painted. It requires special epoxy paint, so it will be contracted out, budgeted costs will be approx. \$2100.

The Bandshell arch and roof area will be re-painted in FY 2012-13 and budgeted for accordingly. Money will also be budgeted in FY 2012-13 to replace the Ranger work truck at an approx. cost of \$20,000. New playground equipment for Fieldstone Park will be budgeted in that same year. The possibility of purchasing the county land directly N. of the Aquatic Center was also discussed, and eventually improving that ground or expanding the aquatic center.

For the 2014-15 FY, new playground equipment for Armour Pugh will be budgeted for approx. \$30,000, as well as a replacement roll-in dock for the Main Street Boat Ramp area.

There being no further business the meeting was adjourned.

ATTEST:

S/ _____
Chairperson, Stuart Trembath

S/ _____
Assistant Director, Randy Miller